

511 - 2021

**TERMS OF REFERENCE**

**REQUEST FOR PROPOSALS (RFP)**

**INTERNAL AUDIT FUNCTION (Open Tender)**

**Released date:  
19 February 2021**

**Submissions close (Changed to):  
Tuesday, 23 March 2021 at 12am**

All responses to be hand delivered. Bid document must be split in two envelopes.  
Envelope 1: Functionality;  
Envelope 2: Tender Compliance documents and budget

**Responses to:**  
Anthony Bere  
Finance Controller  
Mobile: +27(0) 78 580 0772  
[anthonyb@wesgro.co.za](mailto:anthonyb@wesgro.co.za)

**Delivery address:**  
Att.: Anthony Bere  
Wesgro Tender Box  
Ground Floor (inside entrance right of revolving doors)  
South African Reserve Bank Building  
60 St Georges Mall  
Cape Town, CBD

an inspiring place to do business



YOU ARE HEREBY INVITED TO BID FOR REQUIREMENTS OF

**THE WESTERN CAPE TOURISM, TRADE AND INVESTMENT PROMOTION AGENCY (WESGRO)**

Proposals are invited from service providers to supply a submission for the development of a WESGRO / Western Cape Internal Audit Function.

. Attached please find the terms of reference (RFP) for this tender.

Submissions must reach this office not later than 12:00 on the closing date of the tender. No late bids will be accepted.

**CHECKLIST OF COMPULSORY RETURNABLE SCHEDULES AND COMPLIANCE DOCUMENTS:**

Please adhere to the following instructions (Envelope 2):

- Tick the relevant blocks below, the documents and schedules that form part of your response.
- Ensure that the following documents, which can be found on <http://www.westerncape.gov.za/eng/pubs/forms/P/247691> is completed and signed where applicable; and
- Use the prescribed sequence in attaching the annexures that bidders may not be disqualified based on non-compliance / non-responsiveness.

YES NO

- |                          |                          |  |
|--------------------------|--------------------------|--|
| <input type="checkbox"/> | <input type="checkbox"/> | WCBD 1 - Invitation of bid;  |
| <input type="checkbox"/> | <input type="checkbox"/> | WCBD 2 – Tax Clearance Certificate Requirements;   |
| <input type="checkbox"/> | <input type="checkbox"/> | WCBD 3.1 - Pricing schedule – firm prices;   |
| <input type="checkbox"/> | <input type="checkbox"/> | WCBD 3.3 - Pricing schedule;   |
| <input type="checkbox"/> | <input type="checkbox"/> | WCBD 4 - Declaration of interest form;   |
| <input type="checkbox"/> | <input type="checkbox"/> | WCBD 6.1 - Preference points claim form in terms of the preferential procurement regulations 2017 and codes of good practice;      |
| <input type="checkbox"/> | <input type="checkbox"/> | WCBD 6.2 - Declaration certificate for local production and content for designated sectors;  |
| <input type="checkbox"/> | <input type="checkbox"/> | WCBD 6.3 - Preference points claim form in terms of the preferential procurement regulations 2001 – promotion of small businesses; |
| <input type="checkbox"/> | <input type="checkbox"/> | WCBD 7.1 - Contract form – purchase of goods/works/services;   |
| <input type="checkbox"/> | <input type="checkbox"/> | WCBD 7.2 - Contract form – sale of goods/works;  |
| <input type="checkbox"/> | <input type="checkbox"/> | SBD 8 - Declaration of bidders past supply chain management practices  |
| <input type="checkbox"/> | <input type="checkbox"/> | SBD 9 - Certificate of independent bid determination   |

Bidders must be registered with National Treasury's Central Supplier Database (CSD). Proof of the status by including a CSD report must accompany the proposal as part of the compliance documents. All bids must be accompanied by the following documents:

- |                          |                          |   |
|--------------------------|--------------------------|---|
| <input type="checkbox"/> | <input type="checkbox"/> | Valid BEE certificate and status including: <ul style="list-style-type: none"> <li>○ Percentage share of black ownership;</li> <li>○ Percentage share women ownership;</li> <li>○ Percentage share disabled; and</li> <li>○ Percentage of staff that are disabled.</li> </ul> |
| <input type="checkbox"/> | <input type="checkbox"/> | Valid Tax pin number  |
| <input type="checkbox"/> | <input type="checkbox"/> | Bank confirmation letter not older than 3 months  |



- Proof of registration on the Central Supplier Database (CSD)
- Proof of registration on the Western Cape Supplier Evidence Bank (WCSEB)
- Proof of registration on CIPC (Not Compulsory)

Bidders must be registered with the Western Cape Supplier Evidence Bank – (WCSEB) as well as the National Treasury's Central Supplier Database (CSD) - compulsory. Proof of the status and the CSD report must be included in the proposal as part of the compliance.

## TENDER REQUIREMENTS

1. All Tender conditions must be strictly adhered to, failing which, this tender submission may be declared non-responsive.
2. It is important that bidders must ensure that when they submit their bid proposals the following requirements are adhered to:
  - (a) Bidders must submit their proposals in closed envelopes ensuring that the tender name and number, bidder's details- name and contact details of the contactable person, business address and e-mail address clearly indicated on the proposal (Envelope) submitted;
  - (b) Complete all the forms; and
  - (c) Includes all the required other and/or desirable documents in support of their bids/proposals.
3. Any portion of the document not completed may be interpreted as "not applicable" where appropriate.
4. Tenders must be deposited in tender box before the closing time set out above. No tenders forwarded by facsimile or email or any mode will be considered.

The tender box situated on: Ground Floor (inside entrance right of revolving doors)  
South African Reserve Bank Building  
60 St George's Mall  
Cape Town, CBD

5. Couriered tenders are permitted but must reach Wesgro before the closing time with prior arrangements made with the courier and informing the Wesgro reception accordingly. Please note that the courier company must deposit the tender proposal in the said tender box. No assistance allowed.
6. Wesgro reserves the right to accept the whole tender or part of a tender or any item or part of any item or accept more than one tender (in the event of a number of items being offered)
7. Wesgro further reserves the right not to accept the lowest or any tender.
8. Wesgro will not consider tenders received after the closing date and time for such a tender.
9. Wesgro will not be held responsible for any expenses incurred by bidders in preparing and submitting tenders.
10. Wesgro may, after the closing date, request additional information or clarification of bidders.
11. A bidder may request in writing and, after the closing date, that his/her tender be withdrawn and which withdrawal will be permitted or refused at the sole discretion of Wesgro after consideration of the reasons for the withdrawal, which shall be set out by the bidder in the written request for withdrawal.
12. Joint Ventures / Consortiums: In the case of a joint venture/consortium, a copy of the Joint Venture agreement must be submitted with the tender documentation.
13. Validity period: Any tender submitted shall remain valid, irrevocable and open for a written acceptance by Wesgro for a period of ninety (90) days from the closing date unless otherwise specified.
14. Compliance: Bidders may also be registered with the Western Cape Supplier Evidence Bank (WCSEB) and must be registered on the National Treasury's Central Supplier Database (CSD). Proof of the status and the CSD report must be included in the proposal as part of the compliance.
15. If bidders are not registered on the CSD, they must follow the following link <https://secure.csd.gov.za/Account/Register> in order to register.



16. Notification: Information on all proposals received will be published on the Wesgro website when the tender has been concluded; and
17. It is the responsibility of the bidder to ensure that their tax matters with SARS are in order.
18. Each party in the Joint Venture /consortium/partnership must comply with all of the above;
  - B-BBEE: Each bidder must submit a certificate by an accredited B-BBEE verification agency or an affidavit, indicating its B-BBEE rating of the relevant B-BBEE scorecard
  - For Joint Venture /consortium/sub-contracting arrangements, the bidder must also submit a combined B-BBEE certificate issued by an accredited B-BBEE verification agency.
19. Wesgro reserves the right to conduct a due diligence investigation prior to the final award of the contract or at any time during the contract.
20. Inducements, rewards, gifts and other abuses of the supply chain management system is prohibited.
21. No person who is a provider or prospective provider of goods and services or a recipient or prospective recipient of goods disposed or to be disposed of, may directly or indirectly, through a representative or intermediary promise, offer or grant:
  - Any inducement or reward to Wesgro for or in connection with the award of a contract; or
  - Any award, gift, favour or hospitality to any other role player involved in the implementation of the supply chain management policy;
22. No person who is a provider or prospective provider of goods and services or a recipient or prospective recipient of goods disposed or to be disposed of, may directly or indirectly Influence or interfere with the work of any Wesgro official(s) involved in the tender process in order to inter alia:
  - Influence the process and/or outcome of a bid;
  - Incite breach of confidentiality and/or the offering of bribes;
  - Cause over and/or under invoicing;
  - Influence the choice of procurement method or technical standards; and
  - Influence any Wesgro official in any way which may secure an unfair advantage during or at any stage of the procurement process.
23. Abuse of the Wesgro Supply Chain Management System is not permitted and may result in the tender being rejected, the cancellation of the contract the blacklisting of the bidder by Wesgro against participation in any future bid processing and any other remedy permitted by law.
24. Declaration and authorisation: Bidders are requested to complete all declarations and authorisations in the schedules attached hereto, failing which the tender proposal may be disqualified.  
Evaluation Criteria requirements:
25. Invalid tenders: Tender may be endorsed and may be recorded as potentially invalid in the tender opening record by Wesgro's responsible official in the following instances:
  - If the tender is not sealed;
  - If the tender is not completed in non-erasable ink.
  - Non-responsive Tenders: Valid tender will be declared non-responsive and eliminated from further evaluation if:
    - The bidder has been listed in the Register for Tender Defaulters in terms of Section 29 of the Prevention and Combating of Corrupt Activities Act, 12 of 2004 or has or has been listed on National Treasury's database as a person prohibited from doing business with the public sector;
    - The bidder has failed to complete and/or sign the required declarations and/or authorizations.
26. Disqualified tenders: The tender will be disqualified and eliminated from further evaluation if it fails to adhere to a written request (within the specified period set out in such a request) to:
  - Comply with one or more provisions contained in the instruction to bidders;
  - Comply with any other conditions of the tender documentation after being called upon to do so.



27. No tender prices will be read-out at the closing time.
28. **Notes:**
- 28.1 Tenders submitted must make use of the official attached tender documents/forms and no documents shall be retyped. Photocopies of the documents/forms may however be used. A tender that is submitted in any other manner might invalidate the tender. Tender documents shall be submitted in a sealed envelope with the name and address of the tenderer, the tender number and the closing date indicated on the envelope.
- 28.2 **NB: ALL TENDER PRICES TO BE INCLUSIVE OF VAT (where applicable).**
- 28.3 Proposers must ensure that the tender name and number, their details - name and contact details of the contactable person, business address and e-mail address - clearly indicated on the proposal submitted.
29. **COVID -19 Protocols**
- 29.1 Please ensure that the current protocols are adhere to with the requirements as set out in this tender by wearing a face mask when entering the South African Reserve Bank building when delivering the proposal.
- 29.2 Please also note when entering the South African Reserve Bank building your temperature will be measured and access could be denied by the building management. Please factor this into your delivery time when delivering the proposal into the tender box inside the building.
- 29.3 The safety protocols will be adhered to whereby the tender will close on the date as set out above, but the tender box will only be opened 24 hours later as part of these protocols. The tender box will be sealed on the date and time of closing and no late submissions will be accepted.
- 29.4 Please insert in envelope one an electronic version (memory stick) of the functionality as evaluation will be completed by staff from their home office and the material needs to be distributed to them electronically on the day.
- 29.5 Please also note that the tender process might be extended to longer than normal due to the lock down/COVID protocols currently in place.

Gysbert Verwey  
Supply Chain Manager  
Date:

Kholeka Zama  
Chief Financial Officer  
Date:



## 1. WESGRO BACKGROUND

1. Wesgro is a 3C Provincial Public Entity under the Finance Management Act, 1999 (Act 1 of 1999) as amended (PFMA) and is the official tourism, trade and investment promotion agency for Cape Town and the Western Cape, established under provincial law and governed by a Board of Directors.
2. Our role is to be the champion of economic opportunities in our city and province, and to facilitate conversion of these opportunities to help drive growth and create jobs.
3. Wesgro holds several important mandates in the Western Cape:
  - Investment, trade and film on behalf of the City of Cape Town and the Province of the Western Cape.
  - Leisure tourism and Convention Bureau on behalf of the Province of the Western Cape
4. Wesgro is in need to procure an internal audit function which is mandatory to ensure compliance with national and provincial Treasury regulations.

## 2. OBJECTIVES OF THE INTERNAL AUDIT FUNCTION

1. The objective of this open tender is to appoint a suitable independent Internal Audit Service Provider for a period of three years: 1 April 2021 to 31 March 2024.
2. The Internal Audit function should assist the Audit and Risk Committee of Wesgro through the assessment of the effectiveness of the risk management strategy, fraud prevention plan and the control and governance processes. Annual Ad-hoc Reviews in line with specific Audit, IT and Risk Committee request” This will allow the value to incorporate ad-hoc reviews.
3. The scope of the internal audit work will entail testing and evaluating the Agency’s system of internal control to ensure adequacy and effectiveness and to report on and recommend improvements where applicable.
4. Controls and processes which will be subject to evaluation are,(but not limited to):
  - Internal control framework and processes
  - Performance Management;
  - HR and Payroll Review;
  - Supply Chain Management;
  - Financial Discipline Review;
  - IT Governance and Assurance;
  - Risk and Compliance Management;
  - Testing the effectiveness of standard operating procedures and processes; and
  - Identifying opportunities to improve performance through the economical and efficient use of resources.

## 3. SCOPE OF WORK



1. The scope of Internal Audit function must as a minimum, and in consultation with the Audit, IT and Risk Management Committee prepared:
  - A rolling three-year strategic Internal Audit Plan based on its assessment of key areas of risk for the agency, having regard to its current operations, strategic plan and its risk management strategy and fraud prevention plan.
  - An annual Internal Audit Plan indicating the scope, cost and timelines of each audit in the annual internal audit.
  - Audit reports directed to the Audit, IT and Risk Management Committee detailing its performance against the plan so as to allow effective monitoring.
  - An option to renew the contract for a further three years is recommended by the Audit, IT and Risk Committee and approved by the Accounting Authority.
5. The Internal Audit function must assist Wesgro' s Corporate Services in maintaining effective controls by the evaluation of existing controls and by recommending improvement to existing or recommending the implementation of additional controls.
6. The relevance, reliability and integrity of management, financial and operating data and reports are appraised.
7. The means of safeguarding assets are reviewed and as appropriate verifying the existence of such assets.
8. The economy, efficiency and effectiveness with which resources are employed, are appraised.
9. Liaise with external auditors to prevent duplication of work and share information.
10. Perform ad hoc assignments as requested by the audit and risk committee.
11. Take into account other audits like the IT security and systems processes audit.
12. In planning and performing the audit the internal auditor should be able to identify and seek out areas where fraud and irregularities may occur and report on these.

#### 4. EVALUATION OF PROPOSALS

The following 80/20 criteria will be used to evaluate the proposals and shortlist:

- Pricing and functionality                      80 points
- BBBEE contribution score                      20 points

#### 5. TECHNICAL REQUIREMENTS

The written proposal should indicate and consider the following aspects:

- The tenderer should be registered with the Institute of Internal Auditors and/or the Independent Regulatory Board for Auditors;
- Demonstrate the experience and expertise of internal auditing including the experience and qualifications of the proposed audit team.



- Specialist tools and skills available for example, forensic audit skills and computer (IT) audit skills
- Shareholding and management structure – including historically disadvantaged individuals, woman and disabled people.
- Proposed fee structure and hours – considering the Public Entity status of Wesgro (3C).
- Past experience and external references
- Preference will be given to locally based audit firms (audit firms with a strong local presence) – Cape Town.

## 6. SUBMISSION REQUIREMENTS

Bidders will submit their proposals by hand before or on the advertised date and before the advertised time into the Tender Box set up for this purpose in the Wesgro offices. The box can be found on the ground Floor of the SA Reserve Bank Building, 60 St Georges Mall, Cape Town CBD. Bidders needs to be advised that if their proposal cannot be hand delivered prior arrangements be made to ensure that officials are aware of the arrangements and well within the timeframe stipulated. A two-envelope system will require that the functionality and the financial proposal with the SCM documents relating to the financial sections be included in the second envelope (as stated under tender requirements) clearly marked as financial information. Both envelopes will be addressed to the Financial Controller with the tender number (511 – 2021), bidder's name and contact details and addressed clearly marked. Points for BBBEE will be determined on the 80/20 principle and the minimum points for functionality will be 75/100. No late submissions will be accepted. Please note that this is an open tender process and specific audit firms has been invited to participate in this tender process.

## 7. TENDER REQUIREMENTS

1. Tenders to be submitted in two envelopes.
  - Envelope 1 consists of the functionality evaluated on the criteria by the Bid Evaluation Committee; and
  - Envelope 2 consists of the cost structure (budget) and SCM compliance.

## 8. SUBMISSION REQUIREMENTS AND CRITERIA

Bidders will submit their submissions in envelope 1 on the requirements as set out in the criteria as the Bid Evaluation Committee will evaluate according to these set of requirements.

Bids that do not comply with the mentioned submission requirements will be deemed ineligible for evaluation and will not be considered.





Bidders will be evaluated in accordance with the below criteria:

Criteria	detail	points
1. People: Experience and Qualifications of proposed audit team	Consist of two parts namely Experience of the project leader: and Group identified to be responsible for the internal audit function at Wesgro - average audit experience	15
2.Organisational Fit:	Does the firm's presentation and team present the necessary standard of professionalism and expertise to conduct an internal audit for the Agency? This also includes proof of membership to the relevant mandatory professional organizations?	10
3. Experience in Internal audit in Public Sector	Proof of sufficient infrastructure, computer aided audit tools and technical knowledge (E.g., Specialist and Technical Knowledge and IT Support) to prepare Wesgro towards a clean external audit opinion.	10
4. Experience in Internal audit in Public Sector	The importance is the internal audit experience in the public sector. The audit senior be identified and contract periods with the departments be listed for the project leader and the institution. (Not more than 5 different departments) Also includes references from the last three (3) different Audit Committee chairpersons – contactable details of reference (Name, department/entity, period and e-mail address), in service during your contract period.	20
5.Project leader and other auditors in the group. Indicate knowledge, audit experience and guidance on Public Entity audits of the Project leader and other auditors in the group. specializing in units; SCM, project management, annual performance audits and financial audits	5.1. Indicate knowledge and experience in internal audits of public sector. 5.2. Special units with reference to; SCM, project management, annual performance audits, risk assessments and guidance on managing the risk register and financial audits in line with the regulations and relevant acts based on the AG audit program. 5.3. Indicate if any Public Sector experience in internal audit - Firm Commitments and philosophy; and	25
6. Project plan	Present an audit plan for Wesgro as a 3C public entity and how it will benefit Wesgro in preparation for the external audit, identifying, alerting and preventing fraud, wasteful, fruitless and irregular expenditure. Ensure Wesgro is up to date with the latest accounting and other related information and legislation. This also include a risk assessment presentation.	20
	Threshold is 75 out of	100

Reference

## 9. PROCUREMENT STRUCTURE



The two -envelope system will be followed whereby only functionality and specific participation goals will be collectively considered.

The tender evaluation and adjudication will take place in various stages as prescribed in the Wesgro policy:

The following information should be included in the proposal to ensure that a complete evaluation and adjudication process can be undertaken:

- A breakdown of the proposed
- Years in the business

Evaluation Criteria include

- Number of years in the business
- Capacity to deliver the solution.
- Quality of the solution

Functionality will be out of **100 points** whereby a threshold of **75 points** will qualify for the price and the quality, sustainability and compatibility of the solution.

The tender evaluation and adjudication will take place in various stages:

**Stage 1:** Evaluation of all submissions received and the shortlisting of those proposals that scores equal or higher than the minimum threshold of 75 points on the functionality will be subjected to stage 2 of the process.

**Stage 2:** The Bid Evaluation Committee will use the opportunity to liaise with the references with a prior set of points needed to conclude the final evaluation process. It is therefore recommended that the potential bidder includes at least 3 contactable references (Chairperson of the Audit Committee). The responses received will be included in the final points before the final functionality points are calculated. The combined scores will be calculated on a 70/30 percentage basis whereby the functionality will contribute 70% to the final score with the references will contribute 30% towards the final score.

**Stage 3:** The Bid Evaluation Committee will also request presentation of those bidders that scored a combined score calculated through stage 2 of equal or higher than the threshold to be invited to a presentation in front of the Bid Evaluation Committee. These bidders will be invited in writing along with a predetermined criterion towards whom a presentation will be made.

**Stage 4:** BEE contribution calculation of points based on the price only for the three bidders who achieved the highest scores in Stage three in accordance with the 80/20 preference point system, as contemplated in the Preferential Procurement Policy Framework Act 5 of 2000 and the Preferential Procurement Regulations, 2017. Calculation of points for B-BBEE status level of contributor Points will be awarded to a bidder for attaining the B-BBEE status level of contribution in accordance with the table below.



B-BBEE Status Level of Contributor Number of Points	Number of Points
1	20
2	18
3	14
4	12
5	8
6	6
7	4
8	2
None-compliant contributor	0

$$P_s = 80 \left( 1 - \frac{P_t - P_{\min}}{P_{\min}} \right)$$

Where

- P<sub>s</sub> = Points scored for comparative price of bid under consideration
- P<sub>t</sub> = Comparative price of bid under consideration
- P<sub>min</sub> = Comparative price of lowest acceptable bid

Bids will not be disqualified from the bidding process if the bidder did not submit a certificate substantiating the B-BBEE status level of contribution or is a non-compliant contributor. Such a bidder will score zero (0) out of a maximum of 20 points respectively for B-BBEE.

**Stage 5:** A Bid report to be submitted to the Bid Adjudication Committee for approval of the process and ensuring that the process followed were in line with the Tender Policy and after all compliance tests have been completed. The report, if approved will be submitted to the Wesgro CFO, CEO and where applicable to the Chair of the Wesgro Board. The winning bidder will be informed in writing on the outcome and after accepting the Wesgro offer arrangements will be made on the way forward. The other suppliers that submitted a proposal on this tender will be informed accordingly. Please be informed that the process followed might take longer than usual due to the lock down protocol currently in place.

## 10. FINANCIAL ARRANGEMENT

Bidders are solely responsible for their own costs in preparing the Proposal.

## 11. OWNERSHIP OF PROPOSALS

All data and documentation submitted and collected for the purposes of this tender will be the property of the Western Cape Tourism, Trade & Investment Promotion Agency (WESGRO).



## 12. WESGRO'S RESPONSIBILITIES & DISCLAIMER

Wesgro will share with the service provider information that it has relevant to the project. It is advisable that the service provider consider Wesgro's stock of information when preparing the cost quotation on this project. Please be advised Wesgro cannot make any representations or guarantees as to the accuracy of the information supplied and furthermore will not be held liable for any incorrect or misleading information in relation to any part of this document and reference documents hereto. It remains the responsibility of the service provider to collect and process the information required for this tender and the service provider must make and rely on their own investigations and satisfy themselves in relation to all aspects of this project.

## 13. CONTRACTUAL OBLIGATIONS

This tender document will be appended to Wesgro's Contract with the service provider and will constitute the schedule of deliverables for the purposes of this project. The service provider's quotation must remain valid for a period of **90 days** from the date of submission and be **inclusive of VAT**. All prices indicated in the quotation must remain fixed for the period of the project. The service provider's quotation must also provide sufficient detail in terms of various cost as set out in this request. It is also to note that all Information on all proposals received for this tender will be published on the Wesgro website when the tender has been concluded.

## 14. ABSENCE OF OBLIGATION & CONFIDENTIALITY

No legal or other obligation shall arise between the service provider and Wesgro unless and until a formal contract has been signed by both parties. Proposals submitted will not be revealed to any other bidders and will be treated as contractually binding. Wesgro reserves the right to seek clarification or verification of any information in the Proposals. **The successful bidder will be expected to sign a Non-Disclosure Agreement before a Contract is awarded.**

## 15. CONFLICT OF INTEREST

The Bidder may not in any way that is inconsistent with his/her duties; expose him/herself to any situation involving the risk of a conflict of interest between the official responsibilities required of the outsourced bid and with that of private interests.

## 16. ENQUIRIES AND RESPONSES

All enquiries on this tender must be directed to the Chief Financial Officer in writing to the below e-mail address:

**Anthony Bere**

Designation: Financial Controller

Mobile: +27(0) 78 580 0772

E-mail address: [anthonyb@wesgro.co.za](mailto:anthonyb@wesgro.co.za)

Physical address: 18<sup>th</sup> floor, Reserve Bank, 60 St George's Mall, Cape Town, 8001

Postal address: P.O. Box 1678, Cape Town, 8000.

SCM and Tender compliance requests may be directed in writing to the Supply Chain Manager to the below e-mail address:

**Gysbert Verwey**

Designation: Supply Chain Manager

E-mail address: [gysbert@wesgro.co.za](mailto:gysbert@wesgro.co.za)

Physical address: 18<sup>th</sup> floor, Reserve Bank, 60 St George's Mall, Cape Town, 8001



Postal address: P.O. Box 1678, Cape Town, 8000

End of RFP